Online Parenting Programs

SIGNUP Instructions

1. Open a browser (Firefox, Chrome or Safari) by clicking the icons located on the dock, at the bottom middle of the screen

2. Go to the following website
   https://pei.onlineparentingprograms.com

3. Select your class(es) and click the **ADD** 🛒 button.

4. From the <u>SHOPPING CART</u> page verify you have the correct class and click the button **CONTINUE**

5. *Welcome Back* popup will appear and under the *New Customers* field select **CREATE NEW ACCOUNT**

6. New Account: Fill in your Login Information, Filing Information, Profile Information and click the button **CREATE MY ACCOUNT**

7. Proceed to **CHECKOUT**. Enter the PEI discount code that has been provided to you.

8. From the Order Confirmation page click **CONTINUE**

9. From the <u>My Account</u> page under *My Classes* click the button **START** button

Upon completing any of our online classes and final exam, a Certificate of Completion is available for immediate download. Your certificate is accesible anytime after course completion, directly from your account, in the <u>Manage Certificates</u> section.

❗ **DON'T FORGET TO LOGOUT**
After finishing your session, click on ⏻ in the upper right to log out

ⓘ You are able to <u>PAUSE</u> and <u>RESUME</u> based on your schedule

ⓘ At any point if you need assistance click on **CHAT** in the bottom right corner

RESUME CLASS

1. Open a browser (Firefox, Chrome or Safari) by clicking the icons located on the dock, at the bottom middle of the screen

2. Go to the following website
   https://www.onlineparentingprograms.com

3. From the top navigation click <u>LOGIN</u>

4. *Welcome Back* popup will appear, enter in your Email and Password

5. From the <u>My Account</u> page under *My Classes* click the button **RESUME**

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❗ DON'T FORGET TO LOGOUT
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ℹ You are able to <u>PAUSE</u> and <u>RESUME</u> based on your schedule

ℹ At any point if you need assistance click on **CHAT** in the bottom right corner